

BUDGET WORKSHOP CALLED MEETING

4:00pm September 12, 2025, at 4:00pm; City Hall – 128 N Main , Bogata Texas

V. Call to Order

VI. Budget for 2025-2026 Crime Prevention District

VII. Adjourn.

VIII. EXECUTIVE SESSION: The Crime Prevention District does not routinely list Executive Session items. This provision has been added to the agenda with the intent of meeting all elements necessary to satisfy TEX GOVT CODE 551.144(c). The Board may vote and/or act upon each of the items set out in this agenda. In addition, the Crime Prevention District Board has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Personnel Matters)551.076 (Deliberation regarding the deployment of security devices or the implementation of security policy; 551.087 (Deliberations regarding Economic Development negotiations).

CERTIFICATE of POSTING :

I hereby certify that the above Called Meeting Notice was posted on the front door of City Hall on September 5th , 2025, at a place convenient and readily accessible to the public at all times, and to the city's website, <https://cityofbogata.com> in compliance with Chapter 551, Texas Government Code.



Dakota Ross, President

City of Bogata

Crime Prevention Budget Workshop

Called Meeting Minutes

Date: September 12, 2025, 4:00 p.m.

Location: City Hall

I. Call to Order

The meeting was called to order by Chairperson Dakota Ross at 4:12 p.m.

II. Roll Call

Members Present:

- Dakota Ross
- Teresa Allison
- Melissa Kerby
- Bobbie Jarvis

Members Absent:

- Chris Kennedy
 - Cecil (Tex) Loftin
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III. Review of Equipment Lease

- Discussion arose regarding the status of police vehicles still under lease.
 - Supplies were recently ordered, confirming that two police vehicles remain under lease.
 - Uncertainty about exact lease terms; follow-up required with vendors for documentation.
 - It was confirmed the city is currently paying for two leases, but clarity is needed on all.
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IV. Procurement and Recordkeeping Procedures

- **Suggestion made:** All future purchases should be tracked by receipts filed by year, and binders maintained both digitally and physically.
 - **Reference:** Procedures used by former Chief Short, including a \$300-limit debit card and strict documentation practices.
 - **Concern:** Amazon purchases exceeding \$30,000 were noted without sufficient explanation or receipt records.
 - Uncertainty exists over who had control of the Amazon account and access to purchase history.
 - **Action Item:** Contact Amazon for access or subpoena records if necessary.
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V. Debit Card & Spending Oversight

- Proposal to limit use to **one crime board debit card**, to be stored securely at City Hall under camera surveillance.
 - **Recommendation:** Consider issuing a second card for travel/hotel needs (e.g., chief training) as hotels require the same card used to reserve and check in.
 - Former practice involved writing checks to reconcile purchases made on the card.
 - Agreement that any card must be tightly controlled with strict spending limits (e.g., no room service, etc.).
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VI. Crime Board Audit

- Discussion on the **need for an audit**, last completed reportedly in 2012.
 - Estimated cost for audit: **\$20,000 - \$25,000**.
 - Crime Board balance: approx. \$58,479.29.
 - **Concerns raised:** An audit could consume a large portion of the available budget.
 - Consensus: Audit is necessary, but timing and cost must be carefully considered.
 - Clarification needed on whether audit is required annually and how it ties to the city's overall audit.
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VII. Budget and Fundraisers

- Budget due **October 1st**. Prior budgets lacked clarity; "community projects" were not itemized.
- **Fundraiser Planning:**
 - Coordination with the fire department to avoid overlap.
 - Suggestion to hold a separate **fall festival in November**.
 - Consider monthly fundraising events with rotating beneficiary focus (e.g., one month for the crime board, another for local charity).

VIII. Trade Days Proposal

- Proposal to launch a monthly “Trade Days” at the Community Center to:
 - Boost community involvement.
 - Generate revenue via table fees.
 - Encourage local entrepreneurship.
- Vendor requirements: Must comply with **Texas Cottage Food Law**, sign waiver of liability, and submit documentation.
- Request to add the proposal to the **City Council agenda** for formal discussion.
- Repeated verbal requests to place this on past agendas were noted; recommendation made to submit in **writing**.

IX. Equipment & Software Concerns

- Discussion regarding purchases from **All-Tex Computers** and monthly **Adobe subscriptions**.
- **Unclear charges** (e.g., Roku subscription) noted on bank statements.
- Questions raised regarding the purpose of some software charges and whether they pertain to crime control.
- Missing receipts and documentation for several purchases.
- **Action Item:** Conduct inventory of software, equipment, and confirm linkage to official crime control needs.

X. Vehicle Maintenance & Access

- Vehicles are currently idle; at least one has been sitting with a charger attached for over a month.
- Concerns about vehicle batteries, safety (fire hazard), and access to barn storage.
- Barn is locked; vehicle access limited until personnel is officially hired and certified through **TCOLE**.
- **Recommendation:** Do not attempt any work on vehicles until certification and proper liability coverage is confirmed.

XI. Meeting Schedule

- **Next Called Meeting: September 18th** at the **City Hall**.
- **Regular Meeting: September 26th**, at the Community Center.
- Additional working meeting may be held on **September 22nd** at 5:00 PM (TBD).

- October regular meeting to be scheduled; details pending.
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XII. Public Transparency

- Suggestion to post meeting schedules and agendas on the city's **news page** for public awareness and transparency.
 - Additional support offered to manage public communication regarding upcoming meetings.
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XIII. Acknowledgments

- Member expressed appreciation for Ms. Bobbie for stepping into a difficult role and making significant efforts to manage the Crime Control Board responsibly and transparently.

XIV. Adjournment

Action: Motion to adjourn

Motion: Council Member Teresa Allison

Second: Council Member Melissa Kerby

Meeting adjourned at: 4:57 p.m.

Minutes Prepared By:

Bobbie J Jarvis
City Secretary
September 16, 2025

Approved By: _____

Title: _____



President

9/22/25