

Bogata Crime Control and Prevention
Called Meeting
September 22nd, 2025, at 4:30pm

BOGATA CITY HALL 128 N Main St. Bogata, Tx

I. CALL TO ORDER

II. ESTABLISH A QUORUM ✓

III. PUBLIC HEARING: Proposed Budget for Crime Control and Prevention District for ✓
2025-2026.

IV. CLOSE PUBLIC HEARING:

V. NEW BUSINESS - DISCUSS TAKE ACTION ON

1. Minutes from previous meeting(s).
2. Budget for 2024-2025.
3. Bonds for current District Board members.
4. Annual audit/ disbursement report
5. Independent investigation/ audit of District finances and expenses 2021- 2025
6. Bonds for Board Members 2022-2025

IV. Adjourn called meeting.

EXECUTIVE SESSION: The Crime Prevention District does not routinely list Executive Session items. This provision has been added to the agenda with the intent of meeting all elements necessary to satisfy TEX GOVT CODE 551.144(c). The Board may vote and/or act upon each of the items set out in this agenda. In addition, the Crime Prevention District Board has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Personnel Matters)551.076 (Deliberation regarding the deployment of security devices or the implementation of security policy; 551.087 (Deliberations regarding Economic Development negotiations).

CERTIFICATE of POSTING :

I hereby certify that the above Called Meeting Notice was posted on the front door of City Hall on September 26, 2025, at a place convenient and readily accessible to the public at all times, and to the city's website, <https://cityofbogata.com> in compliance with Chapter 551, Texas Government Code.



Dakota Ross, President

City of Bogota Crime Control and Prevention District

Crime Board Meeting Minutes

Date: September 22, 2025

Time: 4:31 p.m.

Location: City Hall 128 N. Main Bogata, Tx 75417

1. Call to Order

Meeting called to order by Chairperson at [insert time].

Roll Call:

- Teresa Allison – Present
- Chris Kennedy– Present
- Melissa Kerby– Absent
- Cecil (Tex) Loftin – Absent
- Dokata Ross - Present

Quorum established. Meeting proceeded.

2. Public Hearing – Proposed Budget for FY 2025–2026

Chair opened the public hearing to discuss the proposed budget for the Crime Control and Prevention District.

Budget Highlights:

- **Projected Revenue:** \$72,960
- **Current Reserve Balance:** Approx. \$30,000

Personnel Discussion:

- Officer Nelson's employment status clarified. He is was part-time with both Bogota PD and Clarkson PD.
- Discussion about TCOLE (Texas Commission on Law Enforcement) rules regarding part-time/full-time officer designation.
- Need to confirm compliance with current TCOLE classifications and update records accordingly.

Vehicle & Building Maintenance:

- \$940 line item is for **vehicle maintenance only**.
- Building maintenance is a city responsibility, though some costs were paid by the Crime Board previously.
- Clarification needed between city and crime board expenditures for facility upkeep. Future coordination recommended via joint meeting and agenda posting.

IT Services:

- IT support is shared with the city. No dedicated IT support for the police department.
- Board to verify whether proposed budget accounts for any IT-related needs.

Uniforms & Equipment:

- \$5,000 budgeted for uniforms (pants, shirts).
- Bulletproof vests considered a separate expense.
- Ammo and supply costs to be assessed upon inventory review.

Lease Payments:

- Vehicle lease payments occur in **October and April**.
- Crime board responsible for October 2025; city takes over payment in April 2026.
- Clarity needed on whether certain payments are recurring or legacy costs.

QuickBooks & Budget Tracking:

- Crime Board has a dedicated section in QuickBooks.
- Goal: Start tracking actual expenditures vs. budgeted amounts.
- Monthly bank statements available and will be used for ongoing financial oversight.

General Budget Notes:

- Discussion around responsibilities of city council members also serving on crime board.
- Questions raised about office supplies and copier use.
- Board agreed such costs should be kept separate and assigned appropriately.

Email & Communication:

- Some members reported email issues impacting timely receipt of city correspondence.
- IT support to follow up.

Public Hearing Closed: 4:47 PM

3. Approval of Previous Meeting Minutes

Motion: To approve minutes from the previous meeting

Motion by: Teresa Allison

Seconded by: Chris Kennedy

Vote: Unanimous approval

4. Budget Approval

Motion: To approve the proposed budget for FY 2025–2026

Motion by: Chris Kennedy

Seconded by: Teresa Allison

Vote: Unanimous approval

Board agreed that finalized budget will be emailed to members. Budget will be uploaded into QuickBooks under the crime board section.

5. Monthly Comptroller's Letter Timing

- Board will continue to meet on the **second Monday of each month** to allow time for the Comptroller's sales tax revenue letter to arrive.
 - Letter contains monthly income data and is critical for financial review.
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6. Bonds for Crime Board Members

- Confirmed statute requires board members to be bonded.
- Estimated cost from last year was ~\$500 per bond.
- Budget includes funding to cover this.

Motion: To bond each crime board member for FY 2025–2026

Motion by: Teresa Allison

Seconded by: Chris Kennedy

Vote: Unanimous approved

7. Annual Audit & Disbursement Report

- Board discussed requirement for an **annual audit**.
- Past audit was done alongside the city's audit but was not separately filed.

- Audit must show all disbursements and be retained for compliance.

Motion: To table audit item until the **October meeting**

Motion by: Teresa Allison

Seconded by: Chris Kennedy

Vote: Unanimous approval

David Hamilton offered to perform the audit at a reduced rate (~\$50–\$60/hour) if chosen, but would require full access to financial data to ensure accuracy.

8. Review of District Finances (2021–2025)

- Deemed duplicate of audit item.

Motion: To table item until **October meeting**

Motion by: Teresa Allison

Seconded by: Chris Kennedy

Vote: Unanimous approval

9. Bonds for Board Members (2022–2025)

- Board to locate bond records for past years.
 - If records exist, no further action needed.
 - Follow-up to occur via text/email once documents are located.
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10. Adjournment

Motion to Adjourn: Dakota Ross

Seconded by: Teresa Allison

Vote: Unanimous approval

Meeting Adjourned at: 6:15 PM

Minutes prepared by: Bobbie J Jarvis

Date: _____

Approved by: _____

Date: Sept 22, 2025